DocBuild Plus - Install Procedure

DocBuild ⊞ Plus

To Begin... Make sure you are logged on each computer as an Administrator level account
CLOSE any open software applications or windows...
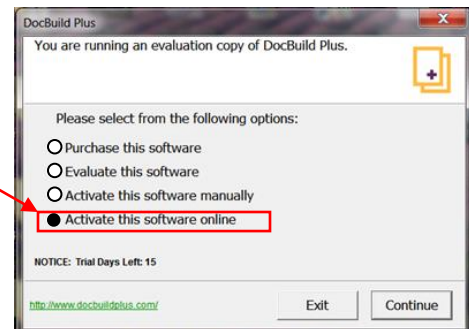*Open your Internet Browser and go to the following site:*

http://dl.scanpointusa.com/docbuildplus/setup.exe

You should see some form of prompt asking if you want to 'Run' or 'Save' the application.
* Please note - if your User Account in Windows is not an 'administrator' level account, you may be prompted during the installation phase to enter a valid Administrator account password in order to proceed.

Go ahead and select "Run" and then proceed as follows:

- **Click 'Next'**
- **Click 'Next'**
- **Click 'Next'**
- **Click 'Close'**
- **Launch the DocBuild Plus application from the icon that was placed on your Windows desktop.**
- **When prompted – Select whether to set DocBuild as the Default Printer – (*highly recommended*)**
  Most users set the 'DocBuild' printer as default printer... but that is entirely up to your preference.

- **Select the 'Activate this software online' option and click "Continue" …**

  Enter your Activation License and PW


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DocBuild Plus                                          ─ □ ✕
You are running an evaluation copy of DocBuild Plus.       ⊞

Please select from the following options:
○ Purchase this software
○ Evaluate this software
○ Activate this software manually
● Activate this software online

NOTICE: Trial Days Left: 15

http://www.docbuildplus.com/            Exit      Continue
```

After installing DocBuild Plus... print a test page to the "DOCBUILD" printer to launch it.

When the DocBuild Plus viewer window opens…
- Click and Drag the corners to adjust window size to your preference
- Configure the DocBuild Viewer by clicking on '**File**' then '**Application Settings**' on the menu bar
- On '**General**' Tab… *set 'Default Print Driver' to printer that the User prints paper documents to*
  set 'Fax Printer' to any fax print driver that's installed and used to send faxes
  *for example... If you are using some form of Fax software like NETWORK SUPERFAX, EFAX or METROFAX you will want to set that as the 'Fax Printer'

- Click "**OK**" at the bottom of the settings window to save the changes

If you would like to view video tutorials about using and configuring features in DocBuild Plus or download a copy of the complete DocBuild Plus User Manual ... you can access them from the following link:

http://www.docbuildplus.com/support